

To: Milbourn, Cathy[Milbourn.Cathy@epa.gov]
Cc: Valentine, Julia[Valentine.Julia@epa.gov]; Colaizzi, Jennifer C.[Colaizzi.Jennifer@epa.gov]; StClair, Christie[StClair.Christie@epa.gov]; Hull, George[Hull.George@epa.gov]; Daguillard, Robert[Daguillard.Robert@epa.gov]
From: Jones, Enesta
Sent: Tue 8/18/2015 9:11:08 PM
Subject: Re: OMR support team after hours schedule: TUESDAY

De loop me

Enesta Jones
U.S. EPA, Office of Media Relations
Desk: 202.564.7873
Cell: 202.236.2426

On Aug 18, 2015, at 5:10 PM, Milbourn, Cathy <Milbourn.Cathy@epa.gov> wrote:

Thanks Julia- as a reminder - I'm taking the 8 to 10 pm shift tonight so you don't have to do a four hour shift this evening.

From: Jones, Enesta
Sent: Tuesday, August 18, 2015 4:43 PM
To: Valentine, Julia
Cc: Colaizzi, Jennifer C.; StClair, Christie; Hull, George; Daguillard, Robert; Milbourn, Cathy
Subject: RE: OMR support team after hours schedule: TUESDAY

I have social stuff going on every day after work. I won't be able to help out until next Tuesday. You guys can de-loop me going forward on any sked discussions.

From: Valentine, Julia
Sent: Tuesday, August 18, 2015 1:06 PM
To: Milbourn, Cathy; Daguillard, Robert; Jones, Enesta
Cc: Colaizzi, Jennifer C.; StClair, Christie; Hull, George
Subject: OMR support team after hours schedule: TUESDAY

Is anyone in the office til 6 pm who could take the 5-6 pm shift tonight?

I can pick it up from there from home. And I can extend to any of the other times as needed for tonight (I put my name in parens for when I am available)

If, at this point, you ***could*** be available for any of these, please add your name in parens. We'll make it one person per shift, as always, and I can fill in wherever.

TY!

-

Tues

5pm – 6pm:

6pm - 8pm: Julia

8pm -10pm: (Julia)

10pm – 12 midnight (possibly til 2:30am) (Julia)

•□□□□□□□ George's cell: 202.631.6957

•□□□□□□□ Julia's cell: 202.740.1336

•□□□□□□□ Enesta's cell: 202.236.2426

•□□□□□□□ Cathy's cell: 202.420.8648

•□□□□□□□ Robert's cell: 202.360.0476

Julia P. Valentine

Office of Public Affairs

U.S. EPA

202.564.2663 direct

202.740.1336 m/txt

From: Milbourn, Cathy
Sent: Monday, August 17, 2015 1:38 PM
To: Valentine, Julia
Cc: Daguillard, Robert; Jones, Enesta; Hull, George
Subject: Re: OMR support team after hours schedule: Monday

I can take 8 to 10 tomorrow

Sent from my iPhone

On Aug 17, 2015, at 1:09 PM, "Valentine, Julia" <Valentine.Julia@epa.gov> wrote:

Thanks E and Robert!

We'll finalize Tuesday schedule tomorrow.

Mon

6pm - 8pm: Julia

8pm -10pm: Robert

10pm – 12 midnight: Enesta

(possibly til 2:30am)

- [REDACTED] George's cell: 202.631.6957
- [REDACTED] Julia's cell: 202.740.1336
- [REDACTED] Enesta's cell: 202.236.2426
- [REDACTED] Cathy's cell: 202.420.8648
- [REDACTED] Robert's cell: 202.360.0476

Julia P. Valentine
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From: Daguillard, Robert
Sent: Monday, August 17, 2015 12:42 PM
To: Valentine, Julia; Jones, Enesta; Milbourn, Cathy
Cc: Hull, George
Subject: RE: OMR support team after hours: Monday + Tuesday

I can do 8-10 this PM.

From: Valentine, Julia
Sent: Monday, August 17, 2015 12:41 PM
To: Daguillard, Robert; Jones, Enesta; Milbourn, Cathy
Cc: Hull, George
Subject: OMR support team after hours: Monday + Tuesday

Hi,

Looks like we'll need to be ready to send this evening and possibly tomorrow.

I added myself but am flexible for other times.

Seems like we know by about midnight if something is on the way or not.

Thanks!

Mon

6pm - 8pm: Julia

8pm -10pm: Robert

10pm – 12 midnight (possibly til 2:30am)

Mon

6pm - 8pm:

8pm -10pm: Julia

11pm – 12 midnight (possibly til 2:30am)

From: Valentine, Julia

Sent: Friday, August 14, 2015 5:11 PM

To: Milbourn, Cathy; Jones, Enesta; Daguillard, Robert

Cc: Hull, George; Smith, Roxanne

Subject: OMR weekend support team: schedule, cells and template

Thanks, all!

George will call us on our cells as soon as he knows something is on the way.

- Template attached.

- Shift schedule below (thanks all!)

- Releases, so far, have only been sent to these two lists in Vocus:

- Gold King Mine Spill

▪ HQ OPS Alert

- Distribution should appear to come from our normal: "U.S. EPA Media Relations"
- And the "From" e-mail is also our regular: noreply-subscriptions@epa.gov
- George's cell: 202.631.6957
- Julia's cell: 202.740.1336
- Enesta's cell: 202.236.2426
- Cathy's cell: 202.420.8648

Fri night and Weekend Shifts

Fri

6pm - 8pm: Julia

8pm -11pm: Julia

11pm -2:30am Cathy

Sat

6am - 9am: Julia

9am – 12noon: Enesta

12pm – 3pm : Cathy

3pm - 6 pm: Robert

6 pm - 9pm: Cathy

9pm – 11 pm: Julia

11pm - 2:30am: Enesta

Sun

6-9am: Robert

9am – 12noon: Enesta

12pm – 3pm: Robert

3pm – 6pm: Robert

6pm - 9pm: Julia

9pm – 11pm: Julia

11pm - 2:30am: Cathy

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